

SCHOOL OF BUSINESS - PROVIDENCE COLLEGE

FALL 2017 COURSE WAITLIST REQUEST

PCSB WILL ONLY ACCEPT WAITLIST REQUESTS FOR CLOSED SECTIONS OF COURSES. COMPLETE ONE FORM FOR EACH COURSE REQUEST. SUBMISSION OF FORM DOES NOT GUARANTEE ENROLLMENT IN COURSE. BRING COMPLETED FORM TO PCSB UNDERGRADUATE OFFICE IN RYAN CENTER 135. NO WAITLIST REQUESTS WILL BE ACCEPTED AFTER APRIL 12.

Name: _____ Year: _____ Major: _____ Minor: _____

Banner ID No. _____ email _____@friars.providence.edu

Phone No. _____

Any section of _____ / _____
Department (ACC/FIN/MGT/MKT) / Course #/Course Title

I only want the course if I can be put in the following section:

1st Choice _____ / _____ / _____
CRN # Department / Course #/Course Title / Course Section

2nd Choice _____ / _____ / _____ (Same course, different section)

3rd Choice _____ / _____ / _____ (Same course, different section)

4th Choice _____ / _____ / _____ (Same course, different section)

IF THIS REQUEST IS APPROVED, IS THERE A COURSE THAT SHOULD BE DROPPED? No Yes

IF APPLICABLE, PLEASE NOTE THE CRN # OF THE COURSE THAT YOU WANT US TO DROP FOR YOU SHOULD YOUR REQUEST BE APPROVED.

DROP: _____
CRN # Department/ Course #/ Course Title

Reason you need to enroll in this course (EXAMPLES: COURSE NEEDED FOR GRADUATION THAT SEMESTER/YEAR, PRE-REQUISITE ISSUES THAT WOULD DELAY GRADUATION, UNAVOIDABLE CONFLICTS WITH CLASS TIMES)

Approval from the Undergrad & Grad Studies Dean's Office is needed to enroll in an extra/6th course. The form can be obtained online and registration will be done by the Undergrad & Grad Studies Dean's Office only after classes begin and only on a "space available" basis following approval.

OFFICE USE

Override Pre-Requisite _____ in order to register for _____ CRN _____ Initials: _____

Justification: _____

Date: _____ Staff: _____

Approved _____ Denied _____ Registered _____ Emailed _____