

Pre-Law Advising Program

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The Pre Law Program at Providence College provides students with the information they need to decide if they want to attend law school and resources for the application process. This is not a set curriculum or minor. Students with all levels of interest (from those who are just curious about the law school option to students who are already sure they want to be an attorney) are invited to take advantage of the program. One of the main goals is to organize a community of undergraduates interested in pursuing a career in the law. We do not associate with any particular academic department, and our events and workshops are open to all. The program seeks to help students make the decision that is best for them; we do not push anyone to attend law school, and we do not discourage those who have decided to apply.

One on One Advising

Undergraduate Advising: I provide advice regarding class selection and internship opportunities.

Career Counseling: I meet with students and discuss a variety of possible paths after graduation, including, but not limited to, the practice of law.

Application Guidance: Students can find help with all phases of the application process.

Events

Organizational Meeting: Pre-Law students gather in the fall to discuss the upcoming year.

Alumni Panel: A panel of law students and lawyers who graduated from PC and can offer insight into law school and a variety of legal practices.

Lawyer Panels: I regularly invite lawyers with different practice areas to discuss their career paths. In 2018 there was a panel of lawyers who work at PC and a public interest law panel.

Law School Admissions Panel: Representatives from four to six schools give students an insider's view of the application process. The panel then breaks up into a fair, where students can have one on one conversations with admissions officers. (Held in the fall and spring).

Law and Current Events: Periodic sessions on contemporary controversies, such as confirmation hearings of Supreme Court Justices, ongoing legal debates, and major cases.

Workshops

Personal Statement Workshop: A session for juniors and seniors working on law school applications is held every fall.

Resume Workshop: One session in the fall on putting together a strong resume for applications.

Practice LSAT: We bring in test prep companies to administer a full length practice LSAT to help those preparing for the test and for those who just want to get an idea of how it works.

The Pre-Law Program organizes through Sakai. If you are interested in getting resources and updates on events and workshops, please email Professor Herron (pherron@providence.edu). The program is actively engaged with the new student-run Pre-Law Society – information is available on the student clubs and organizations webpage.

Health Professions Advising Program

Lynne M. Lawson, Ph.D., Assistant Professor Engineering-Physics-Systems, Advisor for the Health Professions

Science Complex 105 (401) 865-1989, llawson@providence.edu

The program assists students in pre-professional preparation for careers in all of the health professions including medicine, dentistry, veterinary medicine, optometry, physician assistant, physical therapy, and other allied health professions. Because each of the health professions requires specific preparation, students must work closely with the Advisor for the Health Professions to plan a suitable program of study. This generally involves selection of an appropriate major, required courses, and internships and volunteer service opportunities in the health professions.

Admission to most health professions schools is extremely competitive, requiring strong academic performance, satisfactory scores on standardized admissions tests (e.g. MCAT, DAT, GRE, etc.), and evidence of leadership, service and a working knowledge of the health professions. For medicine, dentistry, veterinary medicine, and optometry, academic preparation generally includes a minimum of two semesters each of

- General Biology
- General Chemistry
- Organic Chemistry
- Calculus
- General Physics
- English

In addition, many health professions schools strongly recommend or require Biochemistry, Advanced Biology electives, and other specific courses. For example, medical schools may require biochemistry and social/behavioral sciences (psychology, sociology), NP, PA programs require human anatomy and physiology. It is important to contact the Advisor for the Health Professions to confirm profession specific prerequisites.

While there is no “premed” major, most premedical sciences students complete one of the following majors:

B.S. degree in Biology
B.A. degree in Chemistry
B.S. degree in Biochemistry

However, with careful planning, a student may also complete the premedical sciences courses in combination with a liberal arts major.

Army Reserve Officer Training Corps (ROTC)

Army ROTC is a leader development program focused on producing highly skilled and ethical leaders deeply committed to service to their community and country. Instead of receiving a major or minor, students completing this program receive commissions as U.S. Army officers. After graduation, newly commissioned officers serve either full or part time in the Regular Army, Army Reserve, or Army National Guard.

All students are eligible to enroll in any Basic Course (freshman and sophomore level) class for credit, regardless of academic major. Only students meeting pre-requisites and contracted for future military service as officers are permitted to enroll in Advanced Course (junior and senior level) classes. Full tuition scholarships are available for competitive students that meet all qualifications to serve as Army officers.

Over-enrollment and late enrollment for ROTC classes is authorized. Freshmen are allowed to enroll above 15 credits for ROTC courses.

Each ROTC course is worth 3.0 free-elective credits.

Contracted students must enroll in the appropriate ROTC course each semester. Additionally, these students must maintain a minimum 2.0 term and cumulative GPA each semester or risk loss of benefits or disenrollment from the program. Contracted students may not change majors or drop classes without permission of the Professor of Military Science (Department Chair).

Required courses for commissioning:

ROTC Basic Course

MIL 101	Fall semester Freshman
MIL 102	Spring semester Freshman
MIL 201	Fall semester Sophomore
MIL 203	Spring semester Sophomore

ROTC Advanced Course

MIL 301	Fall semester Junior
MIL 302	Spring semester Junior
MIL 401	Fall semester Senior
MIL 402	Spring semester Senior

There are no pre-requisites for MIL 101 through 203. Pre-requisites for MIL 301 and above include completion of MIL 101-203 or completion of Cadet Initial Entry Training or prior military service or prior JROTC attendance. Contact the Military Science Enrollment Officer for more information.

Contracted students are required to take an American Military History course prior to graduation.

For more information, please contact the ROTC Department Enrollment Officer at (401) 865-2269 or patriot5@providence.edu.

Eileen Wisnewski, Director
Location: Slavin Center 108
(401) 865-1290; <https://career-education-center.providence.edu/>
Office Hours: M-TH: 8:30-6:00; F: 8:30-4:30

Meet with a Coach – We really want to see you!

- Daily Drop-in Hours – Weekdays 10:00am-4:00pm for quick questions
- Scheduled Appointments – Schedule in Handshake
- Studying Abroad? – Virtual and phone meetings are available
- Classroom/Club/Org Presentations – We love to present to groups of students, just ask!

Career Exploration –

- **FOCUS** – Online tool that combines self-assessment and career exploration – receive a list of careers based upon your results & helps in major/minor selection!
- **What can I do with this Major?** – Learn about typical career areas by major and how to prepare

Handshake – Targeted, national internship and job database that also features events, interviewing, resource library, peer networking and more: <https://providence.joinhandshake.com>

Resumes – Create one as soon as possible

- VMock – Virtual resume review system that can take care of it for you! www.vmock.com/providence
- Resume Guide – attend a resume workshop use our guide (available in Slavin 108 and in Handshake)
- Coaching Review – Stop by Slavin 108 during Daily Drop-in Hours or schedule an appointment

Interviewing – We assist all students with interviews

- Practice Interview Fridays – recruiters meet with students to prepare every Friday
- Campus Interview Program – Employers conduct interviews in Slavin 108
- Need to interview by phone or virtually? – Contact our office to reserve a room!

Internships FAQ – All of your internship questions answered

- Stop by Slavin 108 during Drop-ins/appointment, also available in the Handshake Resource Library

Career Expos – One each semester – see employers <https://providence.joinhandshake.com>

- Fall: Over 1588 students attend in addition to 140+ grad school, internship, job and volunteer opportunities, Major/Minor Fair, Summer Experience Showcase, Professional LinkedIn photo booth
- Spring: Over 860 students attend in addition to 100+ grad school, internship, job, and volunteer opportunities, Professional LinkedIn photo booth – program focuses on careers that make a difference

Connect with Alumni – A valuable resource for everyone!

- Friarlink – PC system of 900 PC Alumni, willing to share their career expertise and potentially shadow
- Networking Nights – Boston, NYC, Hartford, DC, LA and more
- Careers in Series – Career panels in Science, Sales, Law/Government (more to come)
- Shadowing Program – Spend a day with PC alumni during winter break. Applications due early Fall
- Career Treks – Site visits in NYC, Boston, DC & Los Angeles

Friar 4 Career Core (FFCC) – Workshops & programs to help prepare for a successful work life

- <https://career-education-center.providence.edu/friar-four-career-core/>
- Professionalism & Work Ethic – Office etiquette, online presence, career search and salary negotiation
- Teamwork & Collaboration – interacting with others by using strengths and emotional intelligence
- Communication & Influence – communicate, network, influence others, personal branding
- Technology & Analytics – Budgeting, financial literacy, data fluency and search engine optimization
- Microsoft Office Suite Certification Program – virtual and workshop instruction to prepare students to sit for certification exams on the platform. PC is a certified testing center!
- Badging Program – Through program students can earn digital badges and compete with their friends!

Study Abroad (Center for Global Education)

Joseph Stanley Ph.D., Dean of Global Education
Harkins 215 (401) 865-2114; global-education.providence.edu

Grace Cleary, M.A., Assistant Dean of Global Education
Harkins 215 (401) 865-2114; gcleary@providence.edu
Area of Responsibility: Advises majors in the School of Business on semester and year-long study abroad options; designated advisor for the Gilman scholarship; administers Santander Scholarships

Denise Miller, Study Abroad Advisor
Harkins 215 (401) 865-2688; dmmiller@providence.edu
Area of Responsibility: Advises majors in the School of Arts & Sciences, Maymester, summer, and other short term study abroad options

Anna Iadeluca, Administrative Coordinator
Harkins 215, (401) 865-2114; aiadelu1@providence.edu
Areas of Responsibility: Course articulations, academic transcriptions, home school tuition payments.

The Center for Global Education is responsible for the following activities at the College:

- Study Abroad (both semester and short term, e.g., Maymester, summer)

Study Abroad Basics

- All students who wish to study abroad for a semester must apply for Providence College approval through the Center for Global Education by December 1st of the year prior to the program. For instance, students wishing to study abroad anytime during the 2020-21 must apply by December 1st of 2019.
- Semester Student Eligibility Requirements:
 - Junior class standing
 - A minimum CGPA of 2.75
 - A declared major
 - No serious disciplinary action or probationary period up to the time of departure
 - No outstanding financial obligation to Providence College (any student who is indebted to the College will need to arrange payment with the Bursar's Office in order to be approved for participation in a study abroad program).
 - More information is available here: <https://international-studies.providence.edu/study-abroad/eligibility-requirements/>

Tips for Advising Freshmen

All freshmen should be asked whether or not they are considering spending a semester or year studying abroad. Students who express an interest in the possibility of studying abroad should be advised of the following:

- All majors can obtain major credit abroad (with the exception of Accounting)
- Students in the PC in Rome program may fulfill both Theology core courses concurrently during one semester

- Students should take their Natural Science core during the freshmen or sophomore year, as this is more difficult to do abroad
- It is preferable for students to take ethics requirement on campus and their philosophy requirement abroad
- Some majors have a major-specific approved programs list. Students should be encouraged to visit <https://global-education.providence.edu/> for the most up-to-date information
- Students may participate in summer study abroad any time after the freshman year

Applying for Semester Study Abroad (Sophomore Year)

Phase I: Providence College students apply to the Center for Global Education in the fall semester of their sophomore year for approval to participate in a semester or year-long study abroad program during their junior year. (*Note: Juniors may also apply to study abroad for the fall semester of the senior year only.*)

Undeclared students must formally declare a major before the December 1st application deadline.

This is earlier than the declaration deadline for most Undeclared students, but this is done so that students applying to study abroad can discuss their study plans with and obtain approval from their major advisor and the department. Participation in a summer or short-term program is possible after the freshmen, sophomore, or junior years. Exceptions can be made for prospective business students who cannot declare their major until February of their sophomore year.

Phase II: Once approved by the Center to participate on study abroad, students must then apply directly to the program for admission. There are two exceptions to this: the *PC in Rome* program and all *DIS Study Abroad in Scandinavia* programs are “direct admit.” Students are admitted directly by the Center, so no application to the program provider (CEA and DIS, respectively) itself is required. All applicants will require recommendations at some point during this phase. Faculty advisors may find it helpful to provide students with a deadline for such requests, given their own teaching and office responsibilities.

During the program application phase is when the **course articulation, approval and transfer credit process** occurs (whether for the semester or for summer study abroad). Students must submit to the Center for Global Education a Course Pre-Approval form on which they list their proposed courses of study. Course syllabi must be included (in the event that a syllabus is unavailable, a comprehensive course description may be included, but may be insufficient for final course approval).

Course Articulation, Approval, and Transfer Process:

- Each semester, the Office of the Registrar will circulate to the Chairs/Directors (and/or to the CCC, when necessary) the list of courses that need to be articulated and approved, along with the syllabi or, when not available, the course descriptions.
- Once complete, the Office of the Registrar then enters the list of course articulations in the study abroad course database, found at <http://departments.providence.edu/study-abroad-course-articulations/>
- The articulated list of courses, by institution or program abroad, is available to future students intending to study abroad, as well as to the faculty in their advising work with students.
- The Center will notify the students as to what courses have been articulated, how they will count (e.g., core requirement or elective, free elective, etc.) and the number of credits approved for each course for assigning course credit at Providence College.
- Each semester, the Office of the Registrar and the Center for Global Education will provide departments and programs with a list of the Key Dates and Deadlines for the course articulation and review process.

Office of Academic Services

OAS Web site: <https://academic-services.providence.edu/>

OAS Email: oas@providence.edu

OAS Location: Library – 2nd Floor Room 250

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The Office of Academic Services (OAS) supports all Providence College students through a combination of academic and personal development programming, including individualized and group academic assistance, tutoring, and specialized workshops and outreach. The OAS offers unique attention and support to students with documented disabilities by providing reasonable accommodations and by advocating for equal access to all services and programs offered to members of the campus at large. The OAS also provides specialized support to student-athletes in light of the unique time demands, responsibilities, and rules governing participation in intercollegiate athletics. Services offered by the OAS include:

Tutorial Services

Individual and group tutoring sessions are available in most subject areas, including the Development of Western Civilization. OAS peer tutors assess individual student needs, develop strategies to address academic challenges, and help supplement classroom/textbook instruction. Tutors stress the learning process itself and place emphasis on the acquisition of independent study skills. The Tutorial Center is nationally certified by the College Reading & Learning Association (CRLA).

Writing Center

The Providence College Writing Center is available to assist students at any stage of the writing process, from brainstorming a topic to polishing a final draft. This means that the Center is not merely an editorial or remedial service. Through an approach to writing instruction that is student-centered, peer tutors work collaboratively with their tutees to identify and rectify chronic structural or mechanical problems, helping students avoid similar problems in future writing tasks. In short, the Writing Center's purpose is to make better writers, not just better papers.

Special Programs and Workshops

The OAS offers several workshops devoted to academic topics including: study skills, time management, curriculum-specific success strategies, test taking, reading skills, and GRE Test Preparation. Students may contact the OAS to schedule group workshops. They may also seek individualized academic mentoring through the Associate Director for Student Success and Retention.

Coordination/Provision of Reasonable Accommodations for Students with Disabilities

Students with documented disabilities (learning, physical, medical, temporary) may qualify for reasonable accommodations, coordinated by the OAS. The assistant director for disability services is available to discuss each student's unique needs and coordinate individualized services. Reasonable accommodations may include the following: extended-time tests, note-taking services, texts in alternate format, adaptive technology, interpreters, and pre-registration for courses. Services are also available for students with specific physical disabilities. (See Student Life and Development).

Services for Student-Athletes

Providence College student-athletes can take advantage of all services offered through the OAS, as well as the following: academic monitoring, the NCAA's Student Athlete Affairs Program, pre-registration assistance, and space for quiet study.