

# Office of Academic Services

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OAS Location: Library – 2<sup>nd</sup> Floor Room 250

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The Office of Academic Services (OAS) supports all Providence College students through a combination of academic and personal development programming, including individualized and group academic assistance, tutoring, and specialized workshops and outreach. The OAS offers unique attention and support to students with documented disabilities by providing reasonable accommodations and by advocating for equal access to all services and programs offered to members of the campus at large. The OAS also provides specialized support to student-athletes in light of the unique time demands, responsibilities, and rules governing participation in intercollegiate athletics. Services offered by the OAS include:

### **Tutorial Services**

Individual and group tutoring sessions are available in most subject areas, including the Development of Western Civilization. OAS peer tutors assess individual student needs, develop strategies to address academic challenges, and help supplement classroom/textbook instruction. Tutors stress the learning process itself and place emphasis on the acquisition of independent study skills. The Tutoring Center is nationally certified by the College Reading & Learning Association (CRLA).

### **Writing Center**

The Providence College Writing Center is available to assist students at any stage of the writing process, from brainstorming a topic to polishing a final draft. This means that the Center is not merely an editorial or remedial service. Through an approach to writing instruction that is student-centered, peer tutors work collaboratively with their tutees to identify and rectify chronic structural or mechanical problems, helping students avoid similar problems in future writing tasks. In short, the Writing Center's purpose is to make better writers, not just better papers.

### **Academic Skills**

The OAS offers several workshops devoted to academic topics including study skills, time management, curriculum-specific success strategies, test taking, reading skills, and GRE Test Preparation. Students may contact the OAS to schedule group workshops. They may also seek individualized academic mentoring through the assistant director for student success and retention.

### **Coordination/Provision of Reasonable Accommodations for Students with Disabilities**

Students with documented disabilities (learning, physical, medical, temporary) may qualify for reasonable accommodations, coordinated by the OAS. The assistant director for disability services is available to discuss each student's unique needs and coordinate individualized services. Reasonable accommodations may include the following: extended-time tests, note-taking services, texts in alternate format, adaptive technology, interpreters, and pre-registration for courses. Services are also available for students with specific physical disabilities. (See Student Life and Development).

### **Services for Student-Athletes**

Providence College student-athletes can take advantage of all services offered through the OAS, as well as the following: academic monitoring, the NCAA's Student Athlete Affairs Program, pre-registration assistance, and space for quiet study.